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# Detroit Water and Sewerage Department Procurement

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# Doing Business with DWSD

DWSD has its own Procurement Group, Procurement Policy, and e-procurement platform, separate from City of Detroit.



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## Register with Michigan Inter-Governmental Trade Network (MITN) hosted by bidnet direct.

This is where we publish our solicitations (Request for B=Bid, Q=Quote, I=information, P= Proposal). MITN does have two options – a free version where a contractor needs to watch for bids, or a paid version which will notify you of all new solicitations that fall under the NIGP codes that you chose during registration. (NIGP code is a universal taxonomy for identifying commodities and services in procurement systems).

**Website:** [www.mitn.info](http://www.mitn.info)      **Phone:** 800-835-4603



## Registration into the City of Detroit's Supplier Portal.

Allows the award and subsequent payment processes to go quicker and the City can issue purchase orders and process invoices for payment efficiently.

**Website:** [detroitmi.gov/supplier](http://detroitmi.gov/supplier)

**Email:** [procurementinthecloud@detroitmi.gov](mailto:procurementinthecloud@detroitmi.gov)

**Phone:** 313-224-4600



**Obtain Clearances from the City of Detroit.** DWSD requires annual City of Detroit Income Tax & Revenue clearance certificates. **Application:** <https://bit.ly/detroitclearances>

**Email:** [CityofDetroitClearances@detroitmi.gov](mailto:CityofDetroitClearances@detroitmi.gov)

**Phone:** 313-224-3690



## Apply for Certifications through the Civil Rights, Inclusion & Opportunity (CRIO) Department.

This may qualify your business for equalization credits (competitive advantage) as permitted by the DWSD Procurement Policy. **Email:** [crio@detroitmi.gov](mailto:crio@detroitmi.gov)

**Phone:** 313-224-4950



# 2023 Procurement Policy Updates

- Effective October 1, 2023, there are several updates to DWSD's Procurement Policy.
- The policy aims to build competition, diversity, and opportunities for Detroiters.

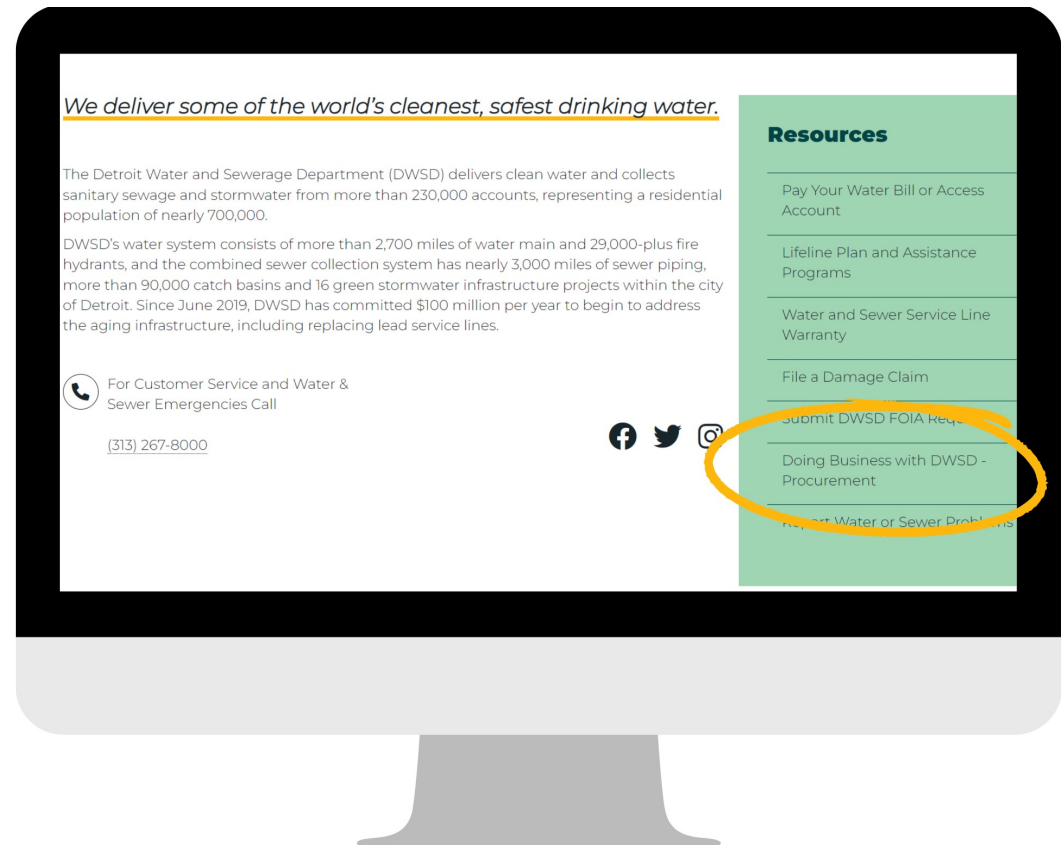


# Procurement Website

- [www.detroitmi.gov/dwsd](http://www.detroitmi.gov/dwsd)
- Scroll down to “Resources” and click on “Doing Business with DWSD – Procurement.”



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# 2023 Procurement Policy Highlights



## Ethics

- A vendor may not respond to a solicitation as the prime contractor if they have provided their pricing to another bidder to act as its subcontractor.
- 60 days prior to a solicitation and during solicitation process, vendors and non-Procurement employees cannot discuss scope/terms
- DWSD employees can perform outreach activities to educate potential vendors generally of opportunities or how to do business with DWSD.

# 2023 Procurement Policy Highlights



## Equalization Credits

- Detroit Based Business
- Detroit Based Small Business**
- Detroit Based Micro Business**
- Detroit Headquartered Business**
- Detroit Resident Business
- Joint Venture
- Mentor Venture

### “Stacking” Credits:

- Vendors can either get Detroit Headquartered OR Detroit Based (not both).
- Vendors can either get Detroit-based Small OR Detroit-based Micro (not both).
- Detroit Resident percentage can be stacked with others.
- Joint Ventures and Mentor Ventures **cannot be stacked with any other certifications.**

\*Detroit resident business is a business where 51% of employees are Detroit residents OR **a business that makes a binding commitment** that 51% of employees performing work under a contract will be City residents.

# 2023 Procurement Policy Highlights



## Subcontractors

Bidders not doing 100% of work must identify subcontractors in their proposal

- The name of the subcontractor(s), the tasks they will be performing and the percentage of the tasks must be included in the bid or proposal.
- Subcontractors can be named on more than one business' bid.  
For example, if five prime contractors are bidding on the same solicitation, a subcontractor can be listed on all five of the prime contractors' bids.

# Payment Cycles

- Large Scaled Contracts
  - Net30
    - Construction - eBuilder
    - Non-Construction
- Small Contracts (i.e., Detroit Small & Detroit Based Micro Business)
  - Net15
- Special Circumstances (\*Emergency Contracts)
  - Net Immediate
  - Net7





# Opportunity Rising



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## DWSD Procurement Opportunities

- DWSD will have the following procurement opportunities published on Bidnet/MITN within the next coming months:
  - RFB 526057 – Various Hydrant Parts
  - RFB 525619 – Fire Hydrant Extensions (\*various sizes)
  - ITB 525974 – Construction Equipment Rentals
  - WS-747 – Hyrdo-Excavation Services
  - RFB 522986 – Tree Trimming & Removal Services
  - TBD – Sewer Reconfiguration Construction Project

# Questions?



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# Thank You

DWSD Procurement is excited at the opportunity to possible do business with you. We are here to encourage and guide you. If you have questions, please contact us at:



[dwsd-vendor-outreach@detroitmi.gov](mailto:dwsd-vendor-outreach@detroitmi.gov)



[www.detroitmi.gov/dwsd](http://www.detroitmi.gov/dwsd)  
Click on "Doing Business with DWSD – Procurement"



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